



# CHUKCHANSI INDIAN HOUSING AUTHORITY



## JOB ANNOUNCEMENT



### IN HOUSE



**POSITION:** Temporary Maintenance Assistant



**REPORTS TO:** Lead Maintenance Worker/Executive Director



**WORK WEEK:** 40 + hours/M-F



**SALARY:** 17.00 per hour (Over time eligible)



**CLOSING DATE:** June 21, 2018 @ 4:00 p.m.



#### General Responsibilities Include:



- Responsible for assisting lead maintenance and maintenance worker with repairs on Housing Authority properties.
- Working knowledge of and use of materials, tools, and equipment to perform job related tasks.
- Completes minor carpentry repairs to include replacing of fence board and posts, locksets, miscellaneous hardware such as cabinets, repairs to siding and window screens.
- Able to evaluate problems and determine what repairs need to be made or if replacement needs to take place.
- Must have strong work ethic and maintain integrity when performing work on CIHA properties.
- Must be able and willing to travel as required.



#### Other Minimum Qualifications



- Must have at least 3 years of maintenance/construction experience.
- High School Diploma or equivalent.
- Valid California Driver License and insurable under CIHA's Commercial Insurance.



This position is Temporary and will not exceed 90 days in duration.



**Indian Preference applies as required in Chukchansi Indian Housing Authority's employment policy.**



Applications can be picked up at the office of Chukchansi Indian Housing Authority 49260 Chapel Hill Drive Suite C, Oakhurst, CA 93644 or by 559-641-6465 or e-mail application to [ciha.housing@chukchansi-nsn.gov](mailto:ciha.housing@chukchansi-nsn.gov).

