



**Picayune Rancheria
of the
CHUKCHANSI INDIANS**
49260 Chapel Hill | PO Box 2226 | Oakhurst, CA 93644 | (559) 412-5590

**REQUEST FOR PROPOSALS:
FOR EMPLOYEE RECRUITMENT SERVICES**

AUGUST 8, 2019

To Whom it May Concern:

The Picayune Rancheria of the Chukchansi Indians (PRCI), a federally recognized sovereign Indian tribe, requests Proposals for professional employee recruiting services. The Consulting Firm will assist the Tribal Council in recruiting and vetting key employees for the Tribal Government and Tribal entities.

The Primary Goals include:

- Identifying and referring qualified candidates for the key positions assigned by Tribal Council.
- Provide professional background information for recommended candidates.
- Conduct pre-interview information gathering and interview debrief to ensure the employment opportunity is a good fit for the tribe and the candidate.

All RFP responses must be signed by an authorized representative of your firm, and must include the following:

1. A summary of your firm's experience and results in employee recruiting;
2. A summary of your firm's experience in and familiarity with Tribal communities and issues;
3. A summary of your proposed project team with resumes for each member;

4. A statement of proposed fees and costs.

PRCI exercises Native American preference in contracting. You are encouraged to include any information in your response that would qualify you or your firm for Native American preference. The selected firm will be expected to sign a retainer letter that recognizes the sovereignty of PRCI.

PRCI reserves the right to award or reject any response or proposal for any reason, to request modification of any proposal, or to solicit further proposals, or to determine not to pursue further action, as may become necessary in the best interest of PRCI.

Please submit all responses electronically to: council@chukchansi-nsn.gov, no later than 5:00 pm (PST) on September 20, 2019. If you have questions about this RFP, contact the Tribal Administrator at (559) 676-9109.

