



**Picayune Rancheria
of the
CHUKCHANSI INDIANS**
49260 Chapel Hill, PO Box 2226 | Oakhurst, CA 93644 | (559) 412-5590

PICAYUNE RANCHERIA OF CHUKCHANSI INDIANS

**REQUEST FOR PROPOSALS:
Grants Manager**

June 18, 2020

The Picayune Rancheria of the Chukchansi Indians (PCRI), a federally recognized sovereign Indian tribe, requests proposals for a Grants Manager.

Required RFP Application Information

All RFP responses must be signed by you and must include the following:

1. A summary of your experience and results in providing grant management services, including pre-award services, grants management and post-award activities. The summary should include your experience with state and federal grant management requirements, including your experience with grants made available to federally recognized Indian tribes, whether administered by federal agencies or made available through state programs.
2. A summary of your experience in and familiarity with tribal communities and issues;
3. A copy of your resume;
4. A statement of proposed fees and costs; and
5. A statement of information relevant to Native American preference, if any, as described below.

Minimum Qualifications

A successful applicant will have the following minimum qualifications:

1. At least 7 years experience in applying for and managing state and/or federal grants and awards;
2. Have at least a Bachelor's Degree and preferably a Master's Degree in a relevant field; and
3. Not be on the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
4. Available to be on site at least once per week to train staff.

Native American Preference

PCRI exercises Native American preference in contracting. You are encouraged to include any information in your response that would qualify you for Native American preference including evidence that you are a member of a federally recognized Indian tribe.

Contractor Selection

The selected individual will be expected to sign a retainer letter that recognizes the sovereignty of PCRI and complies with other federal contracting requirements.

PCRI reserves the right to award or reject any response or proposal for any reason, to request modification of any proposal, or to solicit further proposals, or to determine not to pursue further action, as may become necessary in the best interest of PCRI.

Application Submission Information

Please submit all responses electronically to: Kristin Wilber at kwilber@chukchansi-nsn.gov. If you have questions about this RFP, contact Daniel Aguayo at 559- 840-3454 or daguayo@chukchansi-nsn.gov.