



**CHUKCHANSI GOLD
RESORT & CASINO**

**Request for Proposal
Elevator Maintenance Services**

Chukchansi Gold Resort & Casino

July 2020

1.0 PURPOSE & OVERVIEW

The purpose of this RFP is to solicit a full preventive maintenance service agreement for Chukchansi Gold Resort & Casino (CGRC) located at 711 Lucky Lane, Coarsegold, California, 93614. The property is a wholly-owned unincorporated enterprise of the Picayune Rancheria of the Chukchansi Indians.

2.0 SCOPE OF WORK

1. General description; must include but not limited to services for maintenance, repairs, and emergency calls.
2. Scope review; Review of inclusion/omissions to develop a comprehensive maintenance service plan for CGRC.
3. Company must have the size and resources available to fully support CGRC's elevator operations.
 - Dedicated account manager(s)
 - 24/7 emergency service availabilities from technician(s)
 - Advanced diagnostic tools
 - Support onsite equipment
 - Must meet or exceed national and local elevator codes
 - Maintain quality control
 - Must have clear and accurate communication with CGRC

3.0 SELECTION PROCESS

The selection of the company will be a multi-step process that involves weighted comparison of all submittals to this RFP; Demonstrated experience of the company, demonstrated expertise of key personnel involved in the project, the ability of your company to provide staff and resources necessary to provide the services-management oversight and administrative support to the service contract. The property will not be responsible for any costs associated with this process unless specified and agreed upon.

Timeline:

Proposals due back to the client, August 7, 2020

PDF version of the proposal by e-mail on August 7, 2020

4.0 GENERAL TERMS & CONDITIONS

4.1 Delivery of Proposals and Conditions

Five (5) Printed copies of your proposal must be received by

- James Snead, CFO James.Snead@chukchansigold.com

- Alfredo Jaramillo, Director of Finance Alfredo.Jaramillo@chukchansigold.com

4.2 Format of Proposals

Proposals should include all of the information solicited in this RFP (Section 5 below) and any additional information that the respondent deems pertinent to the understanding and evaluating of the proposal.

4.3 Questions Regarding RFP

All questions regarding any portion of this RFP should be sent to Alfredo Jaramillo, Director of Finance at Alfredo.Jaramillo@chukchansigold.com . Questions should be submitted at least four (4) business days prior to due date. Site visits can be arranged, travel at the respondents on expense.

4.4 Award Provision

The property reserves the right to award the contract to any respondent or agency outside of the RFP process at its discretion. In addition, the property reserves the right to cancel this RFP, to reject any and all submissions, to waive any and all informalities and/or irregularities at its sole discretion.

4.5 Contract

The contents of this RFP and all provisions of the successful proposals may be incorporated into a contract and become legally binding. At the conclusion of the RFP process, a separate contract will be written and signed by both property and selected company.

4.6 Disclosure of RFP Content

All materials that are submitted will become the property of Chukchansi Gold Resort & Casino and will be returned only at the property's option.

4.7 Respondent's Responsibility

By submitting a proposal, a respondent represents that:

- A. The respondent has read and understands the RFP in its entirety and that the proposal is made in accordance therewith, and;
- B. The respondent possesses the capabilities, resources, and personnel necessary to provide services to the property, and;
- C. The company awarded the contract must be willing to submit and/or obtain a Tribal Gaming Vendor License or Non-Gaming Vendor License as required by the Picayune Rancheria of the Chukchansi Indians, the Tribal Gaming Commission, or Chukchansi Economic Development Authority (CEDA).

4.8 Conflicts of Interest

All respondents are required to give full disclosure of any potential conflicts of interest that may exist due to respondent's ownership, other clients, other contracts or interests associated with this project or with Chukchansi Gold Resort & Casino.

4.9 Contract Term

CGRC is looking for a 24 month or 2 year service contract term. However, this RFP does not commit the property to award a contract if it chooses not to.

4.10 Changes in Scope of Services/Work

The property may change the scope of service or type of work required at its sole discretion as part of this RFP process.

4.11 Subcontractors

The selected company will not assign, transfer, convey, sublet, or otherwise dispose of any award of OR any of its rights, titles, or interests without the prior written consent of the property. All subcontractors shall be subject to all provision of the resulting contract as well as vendor licensing requirements.

4.12 Governing Laws

The RFP and final agency contract shall be governed by the laws of the State of California and the internal laws of Picayune Rancheria of the Chukchansi Indians. All disputes shall be brought to the appropriate forum designated by the Rancheria.

4.13 Indemnification of Property

The respondents shall indemnify, hold harmless and defend the property, its officers, agents, and employees from or on account of any claims, losses, expenses, injuries, damages, actions, lawsuits, judgments or liabilities resulting in or arising from the respondent's performance or non-performance of services pursuant to this RFP. The indemnification shall obligate the respondent to defend at its own expense or to provide for such defense on any and all claims and suits brought against property which may result from respondent's actions.

4.14 Licensing

The selected company must apply for and obtain a Gaming Vendor License through The Tribal Gaming Commission as noted in 4.7.C.

4.15 Tax Exempt

This project is tax exempt, the necessary tax exemption certificate will be provided by the Tribe.

4.16 House Rules

All vendors, sub-contractors and project participants must abide by house rules that will be provided.

5.0 WHAT TO INCLUDE IN THE RFP

Please include the information below in your proposals. Additionally, if there is anything not listed that you believe is necessary to communicate to the property in your submission, please include it as you deem relevant.

5.1 Company Profile

A brief profile of your company, including history of the company, corporate structure, ownership interest, and the length of the company's existence. Provide name, address, and phone number of the person (s) who will be responsible for this response. Provide biographical profile(s) of the key personnel at the agency including bio's on all team members who would be assigned to the account in the event that you are the selected respondent.

5.2 References

List at least three (3) references of other clients for whom the company has provided similar work or expertise.

5.3 Qualifications and Creative Samples

A brief statement of qualifications to clearly demonstrate the knowledge and experience required for the services under consideration. Submit samples of past creative work, Hotel design concepts, or execution from other projects that the company considers creative or unique. Include any empirical data, case studies, or awards associated with the creative work of the agency.

5.4 Fees

Clearly outline the company's client billing schedule including retainer fees, hourly rates, creative project work, and anything else company deems relevant.

5.5 Unique Differentiator

What is it about your company that makes you different from all the others? Please describe what it is that sets your company apart from others. This is your chance to think outside of the box and "wow" us with your creativity.

5.6 Confidentiality

Participation in this RFP process is strictly confidential. All information provided is confidential and cannot be shared and/or discussed or otherwise disclosed.