



**Picayune Rancheria
of the
CHUKCHANSI INDIANS**
49260 Chapel Hill, PO Box 2226 | Oakhurst, CA 93644 | (559) 412-5590

JANUARY 21, 2021

PICAYUNE RANCHERIA OF THE CHUKCHANSI INDIANS/

REQUEST FOR PROPOSAL

Audit Services

The Picayune Rancheria of the Chukchansi Indians (PRCI or Tribe), is requesting the use of an independent certified public accountant firm to perform a financial and compliance audit in accordance with 2 CFR part 200, the Single Audit Act, Government Audit Standards, and applicable federal, state, or Tribal law regulations. The audit will cover the Tribes year ended 12/31/2020, with an option for the Tribe to extend the contract for up to two additional years.

Proposals must be submitted to Daniel Aguayo, Human Resources Director via email at daguayo@chukchansi-nsn.gov, no later than February 28, 2021, and the Tribe expects to make a decision by March 18, 2021

Tribal Background

The Picayune Rancheria of the Chukchansi Indians (PRCI or Tribe), a federally-recognized sovereign Indian tribe, PRCI is a tribal government. Experience working with tribal governments is required.

Scope of Work

The Tribe desires one audit report, conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States for submission to the Single Audit Clearinghouse, which should include the Tribe's Governmental and Business Type Activities. We also request the firm to prepare financial statements in conjunction with the audit.

Proposal Presentation

In order to expedite the review process, your proposal should include the following information:

1. Contact information (Name of proposer's firm, address, telephone and fax number, and name of the contact person, email, and date of submission)
2. Firm background information (Location of offices(s), numbers of partners, managers, supervisors, senior, and other professional staff. Describe the range of services



Picayune Rancheria
of the
CHUKCHANSI INDIANS

49260 Chapel Hill, PO Box 2226 | Oakhurst, CA 93644 | (559) 412-5590

provided by your firm, including the extent of audit, tax, management consulting, IT, and other services. State whether the firm has been disciplined by the AICPA or any regulatory or licensing agency in the past five years and detailed circumstances leading to the discipline and the sanctions imposed on the firm.

3. A summary stating the proposer's understanding of the work to be done and expected time commitments.
4. Qualified and Experience of Firm (Describe company experience that is relevant to the proposed services, such as recent experience with other Tribal government, including a list of Tribal government served by your firm in the last three years and types of services rendered to each)
5. References(include references or three Tribal governments or enterprises served by the firm in the last three years. The information should include the name of tribal government and the key contact and the Tribal (CFO, Chair, Treasurer, etc.), contact information (email, and phone)for the key contact, the services performed by your firm, and the period of the time the reference has been a client of the firm.
6. Project Organization and Management (Expected timeline of audit services and number of staff expected to be assigned for the audit)
7. Cost Proposals (We are requesting a fixed fee proposal including a list of the assumptions upon which the fee may be based if any. That is, identify any conditions that would cause the firm to request a change in the proposed fee.)

Evaluation Criteria

The proposals will be evaluated by Tribal Council based on the following criteria and point ranges:

Responsiveness of the proposal in understanding the work to be performed: 0-25

- Audit coverage and approach
- Reasonableness of overall time estimates

Qualifications and experiences of firm: 0-50

- Recent experience of the firm in auditing Indian Tribes and related enterprises
- The reputation of the firm and satisfaction of the firm's services as expressed by current clients and references.

Cost of the audit: 0-25



Picayune Rancheria
of the
CHUKCHANSI INDIANS

49260 Chapel Hill, PO Box 2226 | Oakhurst, CA 93644 | (559) 412-5590

TOTAL POINTS:

0-100

Indian Preference

PRCI and CEDA exercise Indian preference in contracting. You are encouraged to include any information in your response that would qualify you for Indian preference including evidence that: (1) the majority ownership of the firm consists of one or more persons who are members of a federally recognized tribe; (2) that the persons claiming tribal membership are actively involved in the management of the firm; and (3) of the structure, management, and financing affecting the Indian character of the firm.

Questions:

For questions on this RFP, please contact:

Daniel Aguayo

HR Director

daguayo@chukchansi-nsn.gov

559-760-5370

P.O. Box 2226

Oakhurst, CA 93644