



**Picayune Rancheria**  
of  
**CHUKCHANSI INDIANS**  
49260 Chapel Hill, PO Box 2226 \* Oakhurst, CA 93644 \* (559) 412-5590

**Request for Proposal**

Request for Proposals for Design and Engineering Services

June 11, 2021

**General Background**

The Picayune Rancheria of the Chukchansi Indians (PRCI) is requesting proposals from qualified individuals or firms for professional Design and Engineering for a proposed road and bridge to be located behind the Smoke Shop off of Highway 41 in Coarsegold, CA.

*This project is defined as follows:*

Design, Engineering and Plans for a new proposed road, including bridge, to be located behind the Smoke Shop on Picayune Rancheria. This project will be a turn key project and is to include all necessary design, engineering and plans for a fully functional roadway system located on Indian Trust Land.

**Scope of Work**

Proposals shall include all labor, materials, equipment, travel, consultation, plans, reports, drawings, specifications and any other necessary documents for site work and infrastructure system for a road and bridge system behind the Smoke Shop building starting at Buck Run Ln and Lucky Lane intersection, and ending at Hwy 41 entrance to the old Willow Glen Smoke Shop. This is to be a turn key project, should include the most economical design and is to include all plans and specifications to allow the bid, construction and inspection of the road.

The applicant shall provide the following services:

1. Individual and/or firm will be properly licensed to provide such services;
2. Individual and/or firm will carry E&O Insurance in the amount of 1 Million (\$1,000,000);
3. Individual and/or firm will meet project insurance requirements;
4. Provide Geotechnical Report;
5. Provide Hydrologic and Hydraulic Calculations;
6. Provide all necessary drawing/plans for project including but not limited to Site Plan, Civil Plans, Underground Utilities Plans, SWPPP, Erosion Control;
7. Provide all necessary specifications and details;

8. Provide an allowance of eighty hours for construction administration services. These services shall include but not be limited to, review and approval of submittals, review of materials testing, RFI responses and general support during the course of construction;
9. Provide an allowance for six site visits for inspections and/or certification purposes during construction;
10. Design and Construction Criteria to be based on local and BIA specifications and requirements. Deliverable plans shall be considered construction documents and suitable for proper construction of the project;
11. Assist the Owner with the preparation of the bid documents and the construction contract documents;
12. Provide corrections for any errors, omissions or required changes to the plans that fall in the original scope of services and discovered during construction;

### **Proposal Requirements**

Requests for Information (RFI) are due on July 1st by 12:00PM, to Daniel Aguayo at [daguayo@chukchansi-nsn.gov](mailto:daguayo@chukchansi-nsn.gov). Please email proposals in PDF format on July 7th by 5:00 PM, to Daniel Aguayo at [daguayo@chukchansi-nsn.gov](mailto:daguayo@chukchansi-nsn.gov) Proposals received after this deadline, or in any other format or medium than a PDF sent by email, will not be accepted. Please contact Daniel Aguayo at 559-840-3454 or via email [daguayo@chukchansi-nsn.gov](mailto:daguayo@chukchansi-nsn.gov) with any questions you may have regarding this Request for Proposals or any of the requirements outlined in the scope of work to be completed.

1. Cover letter

2. Resumes and/or Bios: Please include resumes and/or bios of key principals and individuals who will be overseeing or involved with this project. Please also include the names of each partner and associate, if the proposal is a firm.

3. Description of Experience related to Civil Engineering services. Please include a description of any experience with tribal housing authorities or other tribal entities.

4. Associations: Please provide a description of any associations with other firms or any form of subcontracting that is planned for the project.

5. Certifications and Licenses: Please include a copy of any pertinent licenses or certifications. Bidders must be properly licensed and experienced in providing services similar to that defined.

6. Insurance: Please include a copy of current insurance certificates for Professional Liability Insurance, Commercial/Comprehensive Insurance, Errors and Omissions Insurance and General Liability Automobile Insurance that indicate single limit and aggregate limits. If selected, the successful firm shall provide certificates of insurance that also name the Picayune Rancheria of the Chukchansi Indians as additional insured.

7. References: Please include a minimum of three references that can be contacted by the Owner, including and tribal references, for which you have completed similar services.

8. Disclosure of Claims: Please disclose any claims, lawsuits, or formal disputes for work or services previously or currently being performed.

9. Summary of Services: Please provide a summary of services being offered.

10. Methodology: Please provide explanation of methodology for all services.

11. Cost proposal: Please detail all costs required to assist with these services and required timelines for payments. The proposal should provide a cost for all work associated with the provision of these services. The final cost of services may be negotiated, prior to award of the contract.

12. Schedule: Please include a proposed schedule work, including a time schedule identifying phases required to get the services underway and projected daily/weekly timeline to accomplish identified scope of work.

13. Indian Preference: Please provide the following to qualify for Indian preference:

a. Evidence to demonstrate that the firm is at least 51% owned by a member of a federally recognized tribe.

b. Evidence showing that the owners claiming tribal membership are actively involved in the management of the firm and participate proportionately in the profits.

c. Evidence of structure, management and financing affecting the Indian character of the enterprise, including major subcontracts and purchase agreements; materials or equipment supply arrangements; and management salary or profit-sharing arrangements; and evidence showing the effect of these on the extent of Indian ownership and interest.

14. Cultural Resource Preservation: Any and all ground disturbances need to be scheduled with the Picayune Rancheria Cultural Resource Department Director Heather Airey at 559-795-5986.

### **Project Award**

The rating factors and values to be used in award of this contract are as follows and out of a possible 100 points:

<i>Criteria</i>	<i>Points</i>
<b>Relevant Experience:</b>	
Demonstrated experience with Civil Engineering Services for road projects	<b>TBD</b>
Demonstrated experience with Civil Engineering Services for Tribal entities	<b>TBD</b>
<b>Qualifications</b>	<b>TBD</b>
<b>Cost</b>	<b>TBD</b>

<b>Proposed Schedule</b>	<b>TBD</b>
<b>Indian Preference</b>	<b>TBD</b>

**Reservation of Rights**

PRCI reserves the right to award or reject any response or proposal for any reason, to request modification of any proposal, to waive any minor informalities, to solicit further proposals, or to withdraw or cancel this RFP at any time for any reason, at the sole discretion of PRCI.

**Tribal and Native American Preference**

Contract Requirements PRCI exercises Tribal Preference and Native American preference in contracting. You are encouraged to include any information in your response that would qualify you for preference. The selected individual/firm will be expected to sign a retainer letter that recognizes the sovereignty of PRCI.

1. Section 7(b) Compliance

a. The work to be performed under this contract is subject to Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 5307(b)). Section 7(b) requires that to the greatest extent feasible: (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations or Indian-owned economic enterprises.

b. The parties to this contract shall comply with the provisions of section 7(b) of the Indian Self-Determination and Education Assistance Act.

c. In connection with this contract, the contractor shall, to the greatest extent feasible, give preference in the award of any subcontracts to Indian-owned economic enterprises, and preferences and opportunities for training and employment to Indians.

d. The contractor shall include this section 7(b) clause in every subcontract in connection with the project, and shall, at the direction of the recipient, take appropriate action pursuant to the subcontract upon a finding by the Tribe or HUD that the subcontractor has violated the section 7(b) clause of the Indian Self-Determination and Education Assistance Act.

2. Lists of Contractors: PRCI maintains lists of Indian owned entities that are available to contractors and subcontractors for use in meeting Indian preference responsibilities.

3. Preference in All Positions: Contractors and subcontractors must provide preference to the greatest extent feasible by hiring qualified Indians in all positions. Lists of core crew

employees should be provided to the Tribe, if available, and preference should be given to the greatest extent feasibly by hiring qualified Indians in all positions.

### **Contract Requirements**

Contracts awarded under this RFP shall include any clauses required by Federal statutes, executive orders, and their implementing regulations, as provided in 2 C.F.R. 200.326 and Appendix II to Part 200. These include provisions addressing the following, where applicable:

1. Administrative, contractual, and legal remedies in the event a contractor violates or breaches the contract;
2. Termination for default and termination for convenience;
3. Equal Employment Opportunity;
4. Davis-Bacon Act and Copeland "Anti-Kickback" Act;
5. Contract Work Hours and Safety Standards Act;
6. Rights to Inventions Made Under a Contract or Agreement;
7. Clean Air Act and Federal Water Pollution Control Act;
8. Debarment and Suspension;
9. Byrd Anti-Lobbying Amendment; and
10. Procurement of recovered materials.

There will be a non-mandatory job walk held on Wednesday June 23<sup>rd</sup> at 9:00AM. We will meet in front of the Smoke Shop and walk the job site to give an opportunity for all to see the existing site conditions and the proposed location of the project.