**REQUEST FOR PROPOSALS**

**Design-Build Project -- Drive-Thru Window Addition**

**To Cannabis Dispensary**

**January 10, 2023**

The Picayune Rancheria of the Chukchansi Indians (PRCI), a federally recognized sovereign Indian tribe, seeks proposals from qualified Contractors for a Design-Build Project to add a Drive-Thru Window and related equipment to an existing building located on tribal trust land in Coarsegold, California.

**Project Scope:**

The Project consists of the remodeling of the north exterior wall of an existing cannabis dispensary building to add a pop-out drive-thru window along with the installation of a mechanical transaction drawer, signage, directional traffic signage and order board. Contractor will be responsible for developing an itemized budget and construction plans (to be approved by Owner), and will provide all materials, supplies, equipment, tools, and labor to complete the Project. Contractor will provide: demolition, concrete, framing, insulation, drywall, tape/texture, painting, electrical, low voltage, security cameras, bollards, traffic rated christy box, signage (to be provided by Owner), installation of drive-thru window glass, transaction drawer, and operating equipment, along with any/all necessary engineered footings for signage and power for signage. Contractor will install Owner-provided signage on existing fence. This is intended to be a design-build, turn-key project. The contract will include a late completion penalty of $1,500 per calendar day, with allowances for weather delays.

**Project Schedule:**

A mandatory job walk will be held Tuesday, January 24, 2023 at 8:00 am at the site:

Tribal Nation Flower Company, 31793 CA-41,Coarsegold, CA 93614

Requests for Information (RFI) are due on or before February 7, 2023 at 5:00 pm.

Proposals are due on or before Friday, February 10, 2023 at 5:00 pm. All proposals must be submitted electronically to: **RFP@chukchansi-nsn.gov.**

Selection of the Contractor will occur on or before February 14, 2023. Negotiation and execution of a contract is expected to be completed by February 21, 2023.

Notice to Proceed will be issued by Owner and construction (including design process) will begin no later than February 21, 2023.

**Required RFP Response Information:**

All RFP responses must be signed by the responding bidder, and must include the following:

1. A summary of the bidder’s qualifications;
2. Three professional references;
3. Two (2) examples of successful completion of a similar project;
4. A list and brief description of any planned subcontractors and suppliers;
5. A description of any bankruptcies or legal claims against the responding bidder or any planned subcontractors;
6. A cost proposal that includes everything required to complete the Project;
7. A detailed list of all exclusions;
8. Certificates showing current General Liability and Workers Compensation Insurance;
9. A copy of the responding bidder’s Contractor’s License;

10. A summary of the bidder’s experience working with Tribal Governments.

PRCI exercises Tribal Preference and Native American Preference in contracting. Bidders are encouraged to include any information in the RFP response that would qualify the bidder for Tribal or Native American Preference.

**Tribal and Native American Preference:**

PRCI exercises Tribal and Native American Preference in contracting, as follows:

1. First preference is given to enrolled Tribal Members of the Picayune Rancheria of the Chukchansi Indians, and to responsive bids from firms in which an enrolled PRCI Tribal Member is a sole or majority owner.
2. Preference is next given to any responsive bids from firms in which an enrolled member of any federally recognized Indian tribe is a sole or majority owner.
3. Bidders claiming Tribal or Native American Preference must submit the following with the response to this RFP:
   1. Evidence that the majority ownership of the firm consists of one or more persons who are enrolled members of PRCI or another federally recognized Tribe; and
   2. Evidence that the persons claiming Tribal or Native American Preference are actively involved in the management and operation of the firm.

**Contractor Selection:**

The selected Contractor will be expected to sign a contract that recognizes the sovereignty of the Picayune Rancheria of the Chukchansi Indians. PRCI reserves the right to award or reject any response or proposal for any reason, to request additional information from any bidder, to request modification of any proposal, to solicit further proposals, or to determine not to pursue the Project, as may be deemed necessary or advisable in the sole discretion of PRCI.

**Selection Process:**

PRCI will evaluate each Contractor’s Proposal based on Tribal or Native American Preference (if applicable), along with competitive bid and prior experience. PRCI retains the right to reject any Contractor’s Proposal, or to request modification of any Proposal.

**Submissions and Questions:**

Please submit all questions, RFIs, and RFPs electronically to: RFP@chukchansi-nsn.gov.